

BUSI 2304 *Informed Blog* checklist

Date _____ Your Name _____

Proofread your document carefully before submitting in Word 2003 or higher format (or as a PDF).

Item	Detail	Points Possible	Your Points
Content & Format	Heading & format: Blog title, your name, section info, date, 400 words or more, double spaced	10	
	Reference list in correct APA format and with all articles listed	10	
	Inclusion of correctly formatted APA in-text citations within the blog entry	10	
	Strength and clarity of author's position	35	
	Quantity and relevance of evidence provided to support that position	30	
Grammar and style (plus surface errors)	Correct grammar	30	
-2 for each instance of error	Awkward writing (wordy/verbose; clichéd; hackneyed; imprecise, etc.)		
	Incorrect subject/verb agreement		
	Poor word choice		
	Missing word		
	Poor or wrong word choice		
	Comma needed (or misused)		
	Stronger punctuation needed / misused punctuation		
	Capitalization or spelling		
	Pronoun or possessive misuse		
	Incomplete sentences		
Total		125	